

Student Fee Advisory Committee

Meeting Minutes

Fall Quarter Week 5, 10/29/2021

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Fridays, 2:00-4:00 P.M.

1. Call to Order
 - a. 2:03PM
2. Roll Call
 - a. Present: Jacqueline Lee, Gina Scott, An Vu, Ben Elisha, Jason Jennings, Cindy Tsai, Chase Hickey, Sam Horio, Manav Dixit, John Hughes, Adam Cross, Hanchen Wang (Henry), Kamron Williams, Miguel Carias, Tianyang Xu (Charles), Serena Chang, Margaret Ramaeker
 - b. Excused: Becca Rose* (1st half)
 - c. Unexcused:
 - d. * = voting members, voting members present = 14
3. Approval of Agenda
 - a. Motion: Chase Hickey
 - b. Second: An Vu
4. New Business
 - a. Introduction
 - i. Welcome everyone! Hope to have a productive year in SFAC :)
 - b. Orientation Slides
 - i. Student Services Fees (SSF): university-wide/mandatory
 1. To enrich learning, benefit students + instructional program
 - ii. What we pay:
 1. \$1128 per student per year → \$44.5M total from all students
 2. Funds:
 - a. VCSA—ex. recreation
 - b. non-VCSA—ex. colleges
 - iii. What we do:
 1. Act as student voice on SSF—get input, make recommendations
 2. Annual report on budget priorities for NEXT fiscal year
 3. Long-term experience planning
 4. Work in parallel with VCSA
 - iv. Priorities
 1. Campus: ex. student experience
 2. VCSA: ex. student success
 - v. Proposals
 1. Templates will be explained more in depth next meeting!

2. Unit proposals due: Dec 10, 2021
- vi. Scoring Criteria
 1. Quantitative:
 - a. Breadth—# students served/capacity of participants
 - b. Value—\$\$ of program/# of participants
 2. Qualitative:
 - a. Depth—subjective; how deeply each participant is impacted
 - b. Equity—subjective measurement of how programs make an effort to eliminate inequities
- vii. All committee members submit individual 4 scores—will be averaged
 1. Reps are the “voting” members, but curate scores through discussion with shadows
 2. Develop Q scores: those in higher quadrant are invited to SFAC to present—give priority
- viii. Timeline
 1. Fall Quarter: Context
 - a. Orientation, scoring metric familiarization, new GSA rep, solicit requests in background
 2. Winter Quarter: Analysis & Deliberation
 - a. Scoring of requests, invite units to present, complete scoring, write reports
 3. Spring Quarter: Housekeeping
 - a. Complete report, constitutional changes, elections for chair/vice-chair, transition
- ix. Attendance is mandatory; try to keep this same time period open for Winter Quarter
- x. Be engaged—participate
 1. Report to your respective councils weekly; gather feedback
- xi. Budget Request Assignment
 1. Each rep is assigned to be expert for 1 budget request
 - a. Responsibilities:
 - i. Being point of contact btwn unit & SFAC
 - ii. Come up with questions for unit
 - iii. Write section for annual report
- c. Logistics and Meeting Time
 - i. Google Drive will be shared with **EVERYONE**
 - ii. Mode of communication will most likely be Slack again
 - iii. Hiring—send name, phone #, etc. if haven’t done so already
- d. Questions

- i. Ben Elisha: Will slides be posted?
 - 1. Yes: they will be in the shared drive + info in minutes as well
 - ii. John Hughes: We're an advisory committee so we don't have authority to really control/allocate the funds, but we do have a major impact
- 5. Announcements
- 6. Adjournment
 - a. 3:04PM