Student Fee Advisory Committee  
Meeting Minutes  
Quarter Week 8, 2/28/2021  
Fridays, 2:00-4:00 P.M.

1. Call to Order  
a. 2:04pm

2. Roll Call  
b. Excused: Courtney Chan*, Lakshmi Chilukuri*, John Hughes, Serena Chang  
c. Unexcused:  
d. * = voting members (where the chair may vote in a tie), voting members present = 11

3. Approval of Minutes  
a. Winter Week 7  
i. Motion to approve by Miranda, Seconded by Margaret  
   1. Approve: 10  
   2. Reject: 0  
   3. Abstain: 0

4. New Business  
a. Unit Presentations  
i. Joes - FM and ADA Transportation  
   1. ADA Transportation  
      a. Aka “Triton Transit: Mobility”. Moves students and faculty between ADA compliant pick up and drop off locations via smaller golf carts as opposed to the larger UCSD shuttles and buses  
      b. Faculty get routed to this service via HR disability counseling and consulting, students get cleared by going and checking with OSD  
      c. Temporary losses in mobility apply as well, such as sports injuries and other various accidents does not need to be a permanent injury  
      d. Rides have to be scheduled 40 mins in advance via web or by phone, as well as having wheelchair accessible carts  
      e. Decreased funding results in lack of parking tickets. SSF funds go to student hires.
f. Funding
   i. **600k budget, half is SSF and half is from parking funds**
   ii. Had 55 student employees, 2 admin FTE working for them, with those student employees servicing over 15k rides in 2020
   iii. Program is still very much growing with demand increasing as construction at UCSD gets larger and the campus gets more constrained in walkway space, resulting in more student hires as well
   iv. Internally in order to increase satisfaction and retention on the student worker side in order to keep up with increased demand, student wage increases were implemented
   v. Continuing along with the student drivers, maintaining licensing and training for the student drivers is a continuing onboarding cost

g. Lack of data presented in how many students (graduate or undergrad) versus faculty use the program, as well as how many users are temporary users (ie: temporary injury) or a permanent user

h. Not much presented in terms of the student licensing to drive around campus (whether done in house or an offsite location, as well as where the potential maintenance costs of the vehicles come from - whether ADA or parking)

i. More funding == more students hired in order to keep up with larger enrollment growth in a physically larger campus as well, one that is already known not to be disability friendly

2. B: 7, D: 8, V: 8
   a. Program has a high breadth due to the large amount of students they serve and employ. While the exact number isn't known, 15k rides given per year is high enough to assume a large amount of students in that population
   b. To students affected by this program this allows a timely and convenient way to get around such a large campus environment throughout many high traffic times of the day. To those employed by this unit, we get a cycle of students serving
   c. One more
3. Facilities Management
   a. FM manages and maintains UCSD buildings and grounds that are not HDH, sports, or UCEN. manages deferred maintenance and construction projects under $1M in order to increase building safety and accessibility
   b. 490 FTE, 10 student staff. These 10 student staff the largest aspect of their student participation, and the other being maintaining the campus research machine shop that sells its products to students, faculty, and other external clients off campus
   c. Currently costs about 150k of SSF budget. no mention where it goes.
   d. Conduct both monthly as well as annual customer satisfaction surveys but did not provide those results is a follow up as well

4. Campus Utilities
   a. Maintains energy and water usage across the campus buildings, as well as going towards more sustainable measures in order to lower the campus’ carbon footprint and utilities expenses
   b. Currently takes about 162k of SSF budget
   c. Internal assessment is via tracking service interruptions in the utilities, such as blackouts or water shut-offs. Currently have over 99% uptime and are overseen by the Oversight Board, which is headed by the VC RMP and the CFO
   d. Provide personalized advice and services for each building in order to become more carbon-neutral
   e. Lack of funding would result in a slower change to more clean energy and lowered carbon footprint

5. FM scores: both programs are needed for running campus but when considering the necessity of this unity concentrated with their only tangential relation to serving the student body as well as their low amount of student staff employed, order to potentially free up revenue that could fund programs that more directly fund student endeavors and impact the students themselves
   a. FM- B: 1, D: 4, V:3 (avg = 2 ⅔)
   b. Campus Utilities- B: 2, D: 3, V: 3 (avg = 2 ⅔)

ii. SANS - SHS/Admin.
   1. Student Health Services
a. SHS aims to provide quality primary medical care, urgent care, and support services for students on campus

b. Goals:
   i. Provide accessible, personalized, confidential, cost effective, and timely primary care
   ii. Promote student health education and awareness
   iii. Help contribute to a supportive environment for the campus community towards personal wellness

c. Financial breakdown: ~ $11.1 Million Budget, 31% from SSF → staffing. Supply expenses → masks, vaccines, etc.

d. Services
   i. Primary care, Urgent care
   ii. Specialty visits: sports, travel, women’s health, optometry, acupuncture
   iii. COVID-19 Impact: Urgent care split into two—urgent care and respiratory urgent care, Telemedicine, Service went down for some programs due to decreased campus population, Some no longer offered

e. Quantitative student impact
   i. SHS 2020:
      1. Primary & Urgent: Less visits due to less students on campus
      2. Respiratory: Introduced with pandemic
      3. Nurses: Decline, then most visited
      4. Telemedicine: Utilized significantly more

   ![Graph showing student impact]

   5. 
   
   ii. SHS Specialty visits 2020:
      1. Sports & Travel: Significantly less visits
      2. Women’s Health & Optometry: Increased visits with more students on campus
      3. Acupuncture: No longer offered
4. Qualitative student impact
   i. Fair treatment
   
   1. Clerks well equipped in treating all students fairly
   
   ii. Student academic success
       
       1. Worked with Academic Senate to accommodate for students with respiratory illnesses
       
       iii. Mental and emotional health
1. Identifying students with poor mental health and directing them to campus resources

iv. Diversity

1. Focusing on 18% who did not select “Never”

g. Initiatives
   i. Expand on Women’s Health
      1. Medical abortions, Expand care with more well-equipped medical professionals

h. Questions
   i. How has student feedback from student committees such as SMHAC and SHWAB impacted SHS?
      1. They maintain an updated website to include student feedback, and are currently working to add a feature on the UCSD mobile app to increase visibility to SHS services. This idea was developed by students in Active Minds and will be reviewed and supported by SHWAB and SMHAC; additionally, CAPS and HPS recruiting/expansion plans are being approved by SMHAC, where they are very involved in the hiring process for new staff, as well as together working to bringing speakers to campus for both student benefit and staff development.
ii. Has there been increased student demand for specialized services pertaining to OB/GYN care? Has the demand outgrown the number of providers?
   1. They are meeting the need for routine care but for specialized care they refer out - which comes at a higher cost to students. In 19-20 they referred 212 students out - by increasing internal capability they can serve those students on campus and for much less cost to the students. The funds for these providers come from clinic revenue, not SSF. The providers are from UCSD Health which creates stronger ties between SHS and UCSD Health as a whole.

iii. What is the rationale behind offering medication abortions on site when the referral site is so close to campus?
   1. SB 24 passed in 2019 requires colleges to offer abortion via medication by Jan. 2023. The bill also provides $200k to cover costs of implementing this - these funds have been applied for. As previously stated, offering this service on site also reduces the cost to the student. And with the stronger ties to UCSD Health, SHS is in a good position to hand off any students who have complications from the abortion and to provide expert coverage if these complications occur when SHS is closed.

iv. Likewise, has there been student demand for increased LGBTQ+ and transgender care?
   1. 2 primary care providers who specialize in transgender health, but 1 is retiring and they want to replace with someone who understands the need of transgender care.

v. B: 7.6 D: 7.7 V: 8
   1. Serve everybody, even those who don't have UCSHIP
   2. Provide everything you could need for a low cost
2. SHW Administration  
   a. Responsible for managing student insurance and maintaining medical records. All UCSHIP, insurance, and medical records information are administered through website. Provides infrastructure support for SHS, CAPS, and HPS  
   b. Financial breakdown  
      i. Funded by SSF and UCSHIP for $1.3 million  
         
         | SHW ADMINISTRATION | SSF | OTHER | TOTAL |
         |---------------------|-----|-------|-------|
         | SHW Operations      | $198,579 | $95,203 | $293,782 |
         | Staffing            | $1,160,513 | $849,276 | $2,114,789 |
         | FTE                 | 13.00 | 6.00  | 19.00  |
         | Executive Director  | 1.00  |       |        |
         | Assistant to SHW    | 1.00  |       |        |
         | Management Director |       |       |        |
         | Finance Director    |       |       |        |
         | Business Director   |       |       |        |
         | Clinical Director   |       |       |        |
         | Administrative       |       |       |        |
         | Medical Records      |       |       |        |
         | Credentialing        |       |       |        |
         | Information System  |       |       |        |
         | Insurance, Billing, | |       |        |
         | Collections         | 6.00  |       |        |

   ii. Insurance  
      
      | SHP ENROLLMENT | WAIVED | ENROLLED STUDE
      |----------------|--------|----------------|
      | Fall 2020      | 19,068 | 21,415         |
      | Winter 2021    | 17,139 | 21,547         |

   iii. Medical Record Statistics  
      
      | Health Requirements | 10,096 Undergrad | 3730 Graduate |
      | # of Incoming Students for FA 20: 5/1/20-11/15/20 | |
      | # of TB & Influenza Emails as of 2/1/21 | 6187 |
      | Workflow Volume 2020 | January-May: 30-50 patient interactions per day | June-December: 10-15 patient interactions per day |
      | # of MR Requests: 10-15 per day, each take about 15-30 mins on avg. | |

   iv. Score  
      1. B: 2.7 D: 3 V: 4  
      a. Low direct student interaction, still important in managing records  
      c. Questions?
i. Arbi: now that there's a student mental health fee, did they mention rerouting any funding?
   1. Norienne: No but we also didn’t ask

iii. Jungle Bears - AVC Student Retention Services
   1. Staff: 2 FTE, Budget: $678,103 ($592,506 SSF)
   2. Students Served: directly <600, indirectly ~9,000 (2019-2020)
      a. Indirectly serve students from SRS
   3. Mission Statement: provide leadership, enhance services and foster student, faculty and staff collaboration to advance our collective reasonability for the academic success of all students
   4. Purpose: Maintain/increase 4-year and 6-year graduation rate, Focus on pell grant recipients, 1st gen, & underrepresented groups, Oversees all SRS organizational charts, Collabs with CAPS and VCSA office, Discretionary funds used to support & extend other SRS programs

5. 

6. Spending breakdown

   a. 47% 2 FTE salaries, 29% AVC SRS Initiatives
      i. 12.5% State Funds
      ii. 10.8% Discretionary
      iii. Pilot initiatives, student events, scholarships, professional development

7. Score- B: 3.4 D: 4.38 V: 4.8
a. Indirect student impact: 9k / 30,000 undergrad = 30%,
   Direct student impact: 600 / 30,000 undergrad students = 2%

b. “Supporting historically underrepresented, Black, Latinx, and Native student populations”. Acts as a backup or a boost to any of the SRS programs that need it, so again, their depth is a reflection of all of the SRS programs
c. Total budget: $678,103, SSF: $592,50. $592.5k / 9k students= $65 / student. $592.5k / 600 students = $987 / student

iv. Fantastic Five - Art Power
   1. Introduction: Purpose: Energize and engage UCSD/SD community to reflect a broader cultural socioeconomic community
   a. Ex: Bring Jazz and music artists, dance and theatre artists, residencies with artists, having them teach master classes, and other community-based events
   b. Future Overall Plan: Create unique performances to UCSD community and “bring the rest of the world” to the campus
   c. Bring in a dancer for UCSD students to learn choreography (duration of a month) in their rooms, in isolation or together; will then compile a larger video of these performances (release video roughly in May)

2. Meeting Questions
   a. Question: “Shifted to focus energy and resources on quarterly virtual artist residencies” – What does this mean in your narrative?
      i. Deal mainly with performing arts and not visual arts
      ii. Last quarter: B-girl taught classes in dance department and created a documentary film of her dance career and journey
      iii. Chose to engage with her and other artists this year whom we had relationship with in the past and had been in on-campus in-person partially to support these artists during the pandemic
      iv. Established camaraderie and rapport between the artist and student body
      v. Less of a relationship build-up via faculty
      vi. Very successful plan to do artist residencies in each quarter
   b. Fall Quarter:
i. Worked with theatre artist that tracks the history of American music, particularly the roots of American music in Black music specifically

ii. Kristina Wong (theatre piece) created a set in her home that she was running around on her computer to capture elements

iii. Documented her life-experience in running a campaign for office in her neighbourhood district, and how empowered she felt

iv. Shifted her energy during the pandemic by enlisting artists to make masks early on

c. COVID-19 Impact:
   i. When COVID-19 hit, very scrambled about how to fill season, but gradually became later robust
   ii. Valuable experiences: want to consider social situation of the world
      1. Election education, BLM, social movement-based artists
   iii. Offered more intimate experiences via artists and students with 1-1 conversations through zoom
   iv. Offered “behind-the-scenes”
   v. Artists focus more attention on students to give longer and deeper feedback
      1. Question: In the narrative, what is the K-12 Program? And how does this program affect UCSD students?
         a. Modified version of concert, pre-concert kit, ask the artist questions, study guides to provide more context and activities in addition to the viewing, student tours of campus
   vi. Repurposing: allow for performances to be streamed (after the fact); Increase outreach to educators, particularly target middle-school audiences
      1. These programs expose POC and low economic students to campus (those that normally wouldn’t have exposure to campus)
d. Question: Are the events reaching out to classrooms with demographics of particular student majors?
   i. Made it a point to try to connect artists with non-art majors
   ii. Ex: Taiwanese choreographer to work a piece with a robotic arm (visit robotics course to help offer different points of mind for students)
   iii. Work with artists with social justice streaks
   iv. Have point-touched African and African-American studies minor and research center, Russian history classes, and Korean Transnational studies
   v. Work with artists in offering creative workshops – entry level understandings, such that no matter what major you’re in, this can impact you
   vi. In the future: hybridized version where the artist will do things over the course of several months virtually, and then is able to culminate what they do in-person(include a live-performance)
   vii. Continue next academic year by a quarter-by-quarter basis
      1. Next Fall will be highly virtual
      2. Spring 2022 possible in-person programming, but for much more limited audiences
      3. Will not operate at full venue capacity

e. Box Office-Student Employees:
   i. Normally there is 10-15 box office employees a year, Currently there are 8 box office employees
   ii. How is the Box Office functioning in the virtual environment?
      1. All tickets are shipped out electronically with unique user blinks
      2. Normally QR code to scan, but unique code now
      3. Partnered with Athletics called Paciolan
      4. Maintain separate box offices but are integrated together
      5. Student employees via ushers are not employed, but not more than 1-2 people on at a given time and dealing with box office
issues (incoming inquiries or setting up zoom link)
6. 8 student employees throughout a given week
7. Help manage events all over campus

f. How does/will marketing work for ArtPower?
   i. Marketing overseen by a marketing director that maintains a group of student marketers that come up with all kinds of activities (Library walk, poster, etc.)
   ii. Currently lacking in marketing: much of outreach is done via classes, teachers and professors, online ads
      1. Some big marketing events: Welcome Week Activities, Transfer Day Events, Orientation Events
      2. For Welcome Week: transitioned to “Celebrate the Arts” virtually a compilation video of different art orgs
      3. Historical trend: more students become consistent ArtPower attendees around second year

g. Do you ever showcase our students, or is this mainly meant to bring in outside performances?
   i. ArtPower’s core mission is to expose artists from outside campus community
   ii. Often times, they do partner with and co-present with faculty in the past
   iii. Worked with Steven Schick, Roger Reynolds, and Lei Liang from music department
   iv. Have presented student work via festival format (student work accompanied by different events or other artists brought in)
   v. In construction with a visiting artist i.e. St. Lawrence String Quartet workshopped undergrad student pieces
3. Announcements

4. Score next week

5. Announcements

a. CSF updates

i. UC SFAC Updates: the main goal from the UCSA is to continue lobbying within the UC system for a standardized system-wide student fee that goes towards funding the UCSA in better capacity rather than having to go through each individual campuses AS

1. This would put the UCSA well above the funding level of similar organizations of both the CSU and CCC systems

a. Even a funding of 3-5$ per student would put the UCSA at good standing

2. Proposals was finalized in January and lobbying begins to implement it starting next AY

a. Lobbying begins over spring and summer quarter (2021)

b. UCSA has no direct affiliation with the UC system.

3. The UC has delayed votes on a tuition increase or model change to Fall 2022

ii. Short term: going through reserves, federal dollars, one time funds. Not a lot of permanent funding has been restored, but anything can happen between now and then. UCOP is asking for full restoration. 130mil coming in from December bill and 260mil for federal institutional support.

iii. UCSD is an advisory SFAC, whereas other SFACs have direct control over 100-200k.

iv. Various budget priority updates from a variety of campuses and the UC
v. Goal is to restore the budget reduction to the UC as well as increase allocation for inevitable cost increases (retirement, healthcare, mental health, building debt, etc.)

vi. Some campuses have begun seasonal layoffs but are continuing to cover health insurance.

vii. Larger focus on medically underserved students, particularly low income students.

viii. Began asks for SAPEP funds in order to reach out to students at the high school/community college level.

ix. We do pay dues to CSF, $3500.

b. Fill out report forms and sign up for prezi’s!

6. Adjournment
   a. 4:00pm