1. Call to Order
   a. 2:05pm
2. Roll Call
   b. Excused:
   c. Unexcused: Zachary Infante*, Nick Butler, Bryce Smith
   d. * = voting members, voting members present = 12
3. Approval of Minutes
   a. Fall 2020 Week 10
      i. Motion by Becca Rose, seconded by Chase Hickey
         1. Approve: 12
         2. Reject: 0
         3. Abstain: 0
4. New Business
   a. Subcommittee Unit Assignment
      i. Joes
         1. VCSA Office, CBO, FM, Transportation
      ii. Fantastic Five
         1. Student Life, Recreation
      iii. Jungle Bears
         1. Student Retention & Success, Graduate Division
      iv. SANS
         1. SH and Wellbeing, Ethics and Compliance
      v. Group 2
         1. Undergraduate Colleges, Advancement, Global Education
   b. Recap of Subcommittee Roles
      i. Liaison
      ii. Scribe
      iii. Presenter (2)
   c. Presentation: VCSA Commitments
i. Be prepared to talk with your team multiple times today, we will be breaking out a lot as we go through the presentation
   1. Be respectful! Ask anything but John is pretty comfortable and not sensitive.

ii. Background: the unit consists of various programs that are both recurring annual commitments as well as short term and one-time allocations in support of student organizations and student-centered initiatives. Specifically, this unit funds programs that ranges from community relations to department, division, and employee support. It also funds integral services such as facilities maintenance and software. The total budget amounts to approximately $1 million.

iii. Overview chart (check the drive! Example: Overview charts > Joe's > VCSA Office Cluster > VCSA Commitments)

iv. Pre interview questions
   1. Variety of questions Arbi and Courtney asked John
   2. Can look at the doc in the subcommittee folder

v. What questions do you all have? Share with us areas you want to focus on.
   1. Ben: More generic question but, we were looking at the commitment list and are the numbers here from this year or next year?
      a. For this current fiscal year
      b. VCSA has a discretionary $1 million, which is what the commitment list is for. Some things are more vague (example: facilities, you don’t know WHAT will break, but something might)
   2. Chase: Journalism integrity for the Guardian, just curious about why now?
      a. John: commitment is now zero. A few years ago there was a need for mentorship
   3. An: Facilities has a 250k budget. There's less maintenance now due to COVID, so how is the money redistributed?
      a. Goes back into a pool of SSF programs
   4. Lakshmi: Memberships that have been dropped? Is it dropped because we have already paid ahead for this year?
      a. $0 cuts
   5. Becca: reserves and units having reserves, reserves are unsustainable. Are reserves something we should take into account? Who has the reserves to ride this out?
      a. Keep reserves off of recurring funding (extra dollars)
      b. The school itself will go into the reserves
c. So don't really need to think about how much the units can bear the cost (if its a more plentiful unit)

6. Miranda: Clarification on how the budgetary priorities for units have changed (specifically for memberships and programs)?

g. Meeting summary (on pre-VCSA questions)

1. **Community Relations** under the VCSA goes to serving underrepresented groups at UCSD as well as connecting the school with the larger San Diego community as a whole, such as funding UCSD’s space in the MLK parade. While any student at UCSD can attend these events, the funding itself is limited to cultural student organizations on campus. While the allocation is small in terms of this unit’s budget as well as the whole SSF fund, in regards to planning an event as a student org, there is a large difference between having $100 versus $200 available for expenses. Student participation in these events is difficult to calculate since the fund goes to many different operations that most likely intersect; there will be a potential follow up to see a rough estimate of this.

2. **Department Support** has 3 to 4 main expenses: SPACES support (330k), USS Lawyer (135k), NCAA Representative (60k), and ISPO Peer Mentors (46k).
   a. The recurring commitment to SPACES came as a result of the Compton Cookout, as well as various studies showing that a critical mass of a group was needed to make a community. in 2017, only 1.3% of the undergraduate student population at UCSD was Black, with those students reporting that they didn’t feel a sense of community around campus. SPACES goes towards helping underrepresented students into higher education at the high school level, as opposed to OASIS who focuses on that same population after already attending UCSD.
   b. The USS Lawyer is funded separately from the rest of the center since the organization supplying the lawyer is currently undergoing contract negotiations with the UC/UCD. This lawyer provides legal support to any undocumented students (and their family) attending UCSD, such as getting documented, legal protections and rights while on campus in UCSD and elsewhere.
   c. NCAA rep. travels and maintains UCSD’s NCAA membership, partially funded by the VCSA.
d. ISPO Peer Coaches have presented in the past and have had great success in helping international students both connect with domestic students as well as simply feeling like a more cohesive part of campus; other services include assistance for attending UCSD and providing general, trained mentorship.

3. The only variable parts of Division Support are that of the graduate assistantships, as legal expenses are a standard charge directly to UCOP General Counsel for legal services rendered. With regards to the assistantship program, more specificity about the program is needed through potentially a follow up meeting in order to determine in what department these graduates are funded and in which particular positions (teaching, research, etc), as well as eligibility. It is worth noting that the allocation for this program has already been contracted down by half, down to 40k.

4. Employee Support goes towards administration, funding union support for employees (such as collective bargaining), team and personal staff development opportunities, and maintaining proper and healthy working environments. While not directly related to students, it is still a non-academic necessity and eligible for SSF funding, and less administrative support impacts students in the form of having less and/or slower infrastructure to support them if administrative productivity goes down, harming overall student satisfaction and experience.

5. Facilities maintains itself separately from the school’s Facilities Management unit, and focuses on Student Center B, the Student Services Center, and emergency repairs and temporary assistance. Missing from the expenses is the revenue coming from the Yogurt-World and Croutons tenants back into maintaining the Student Services Center for student use with the meeting and multipurpose rooms, as well as the student employment within those stores. The facilities allocation was cut by half (150k) last year, with any additional contractions being unstable as they would have to come from reserves.

6. Memberships and Software is a smaller point, with the most notable being the Triton Concern Line, primarily used by Case Management Services. Due to the push last year for mental health by students, as well as this concern line being for professors to be able to refer students, it seems like a valuable resource. While it may be more difficult for professors to be able to use this during
remote learning, looking ahead to returning to in person classes makes this service invaluable for staff and faculty to be able to provide help to potential students of concern.

vii. Questions?
1. Triton concern line. Charge is because it is picked up by confidential staff after hours. University won’t abandon helping students in a timely manner
2. How many people use ISPO peer coaches and USS lawyer?
   a. USS lawyer is on campus
   b. ISPO, 10 coaches, 5 per student

viii. Rankings
1. Community Relations
   a. Breadth: 7/10
      i. Community Relations supports various programs that directly services students and contributes to outreach efforts. Given its wide range in application, it received a relatively high breadth score as it not only connects UCSD students to one another but also to the San Diego community at large.
   b. Depth: 8/10
      i. Community Relations consists of programs such as the MLK Parade, Cesar Chavez Day, and the Native American Heritage Month Celebration. These programs represent important cultural and civil milestones that not only directly impact certain students, but society as a whole.
   c. Value: 8/10
      i. The total amount for Community Relations ($30k) is relatively low for the various important programs that it does fund, so it received a high value score.
2. Department Support
   a. Breadth: 7/10
      i. Department Support consists of programs that target a diverse—albeit specific—demographic ranging from first-generation, undocumented, and international students. Thus, Department Support received a relatively high breadth score.
   b. Depth: 8/10
i. As previously alluded, Department Support assists underserved and/or marginalized communities achieve greater educational equity as evidenced by its annual commitment toward Triton First, Undocumented Students, and SPACES. Thus, Department Support received a high depth score.

c. Value: 7/10

i. While Department Support totals to a fairly large dollar amount (approximately $650k), it nonetheless receives a relatively high value score given the importance of the programs (as aforementioned) it does support.

1. Ex. Lawyer for USS

3. Division Support

a. Breadth: 5/10

i. Given that Division Support does annually allocate some money towards a Grad Assistant program, it received a moderate breadth score as it assists a specific student demographic, even if small.

b. Depth: 5/10

i. As it seems that Division Support mainly deals with more administrative rather than student-centered issues, it received a modest depth score. Specifically, a large portion of its allocations are put toward its legal expenses (which, while still extremely important, does not presumably impact students directly).

c. Value: 7/10

i. A majority of Division Support funds legal expenses which, while comparatively hefty ($150k), is a small price to pay for the ability of the Office of the VCSA to operate efficiently. Thus, Division Support received a high value score.

4. Employee Support

a. Breadth: 4/10

i. As evident from the program title, Employee Support specifically funds programs that benefit or assist professional staff rather than students. However, given that the staff of the Office of VCSA does presumably support a segment of the UCSD
student population, it received a modest breadth score.

b. Depth: 4/10
   i. For similar reasons as aforementioned, Employee Support received a modest depth score as it does, even if only indirectly, impacts students through the various services that professional staff provides.

c. Value: 6/10
   i. For a relatively low total dollar amount ($42K), the programs that Employee Support funds has great potential to positively benefit students.
      1. Ex. Staff Development

5. Facilities
   a. Breadth: 4/10
      i. Facilities funds things such as maintenance for the Student Services Center as well as rentals for meeting rooms that are located within the Student Services Center. As such, it is uncertain how much this program directly affects or influences students and, thus, it received a low breadth score.
   b. Depth: 4/10
      i. Similar to the reasons aforementioned, it is uncertain how direct of an impact Facilities would have on students. As such, it received a low depth score.
   c. Value: 5/10
      i. The total dollar amount for Facilities is relatively high ($250k) given the reasonable expenses expected from maintenance costs. However, as Facilities is integral for the upkeep of the Student Services Center, the amount is well justified. Thus, the value score is modest.

6. Memberships and Softwares
   a. Breadth: 9/10
      i. Memberships and Software consists of programs such as "We are Tritons" and the Triton Concern Line. Specifically, the "We are Tritons" program is a mandatory training that all incoming undergraduates have to complete before enrolling in classes. As such, it received a high breadth score.
b. Depth: 8/10
   i. The "We are Tritons" program informs about sexual violence prevention while the Triton Concern Line is a 24/7 service that allows faculty to receive assistance regarding students of concern. As such, it received a high depth score given the sensitive topics it tackles.

c. Value: 8/10
   i. Memberships and Software is low cost ($21k) but provides services and training that are extremely important for the well-being and safety of students. As such, it received a high value score.

7. Overall
   a. Average Breadth Score: 6/10
   b. Average Depth Score: 6.2/10
   c. Average Value Score: 6.8/10
   d. Average Unit Score: 6.33 = 63.3%

8. Send Arbi an email or slack him the answer to this question: Do you disagree/agree with the scoring? What do you think this subcommittee over/undervalued?

   ix. Any questions?

5. Announcements
   a. New member alert! Athena, Seventh college representative!! Currently undeclared major, but would be an orange because they are the best.

6. Adjournment
   a. 4:00pm