

I. Call to Order

II. Roll Call

|               |         |
|---------------|---------|
| Revelle       | Present |
| Muir          | Absent  |
| Marshall      | Present |
| Warren        | Present |
| ERC           | Present |
| Sixth         | Present |
| AS            | Present |
| GSA           | Absent  |
| Chair         | Present |
| Vice<br>Chair | Present |
| Provost       | Present |
|               |         |

III. Approval of Agenda

IV. Approval of Minutes

V. Presentations

o Student Affairs Case Management

i. Basic Needs Coordinator

1. Currently already on the campus
2. 44% of Undergraduates and 26% of Graduate students are reporting food insecurity needs
3. Students who report food insecurity, homelessness or both also experience physical and mental health consequences that were associated with lower academic achievement
4. In 2017 UCSD responded to the need by hiring 1 FTE basic needs coordinator
5. Basic needs goes beyond food insecurity but also other lack of basic needs
6. Global Food Initiative from the Office of the President
7. Current Basic Needs coordinator is funded in three ways- from the council of Provosts, VCSA, and GFI funding
8. The purpose today is to make this position permanent
9. Overview of the Role

- a. Oversight of the HUB, new basic needs center
- b. Triage and support students of concerns with Basic Needs Basic Needs Assistance Form and Assessment
- c. Fresh and Full Transportation Program
- d. Emergency Meal Assistance Program
- e. CalFresh Food Benefits – County Nutrition Program
- f. Personal Care Products
- g. Budget Friendly Cooking Demos and Meal Prep

10. The HUB

- a. Multi use space – can meet with the calfresh student rep, resources to heat up items, to have tea and coffee and small snacks, can meet one on one with the basic needs coordinator. Students come to the space to relax and take a break. Students sharing resources and talking about what are available to them.
- b. One year anniversary is next Wednesday Feb 6<sup>th</sup>

11. Food Recovery network

- a. Gets food from the farmers markets and faculty club. They were being distributed to other parts of the San Diego but they are now being given back to UCSD students. Packaged foods go into the Triton Food pantry.
- b. This helps students who can't get programs like calfresh etc because they are international students of undocumented students.
- c. Glean nutrition rich foods from farmers market and then repurposed to show food demos and give to students

12. Funding Basic Needs

- a. Already aware that the GFI money will be dropping and so they have initiated other means of getting funds such as with Calfresh.
- b. However most of the funds coming in is not going towards the FTE. So are requesting SFAC for money to make the position permanent

13. Highlights

- a. Basic Needs Coordinators presented to the UC Regents Special Committee on Basic Needs as a campus highlight for the work UC San Diego has done on Basic Needs Efforts
- b. The Hub visitors: 2234 total visitors

- c. Largest CalFresh Super Clinics in SD county
  - i. We can have 100s of students go through the process in one day with the super clinic.
  - ii. So efficient that other counties are asking how they can bring this to their students.
- d. Establish partnerships across the campus and SD county and California.

#### 14. Trends and Opportunities

- a. Since we began counting basic needs as an area of concerns or students, we have identified over 450 students with basic needs concerns
- b. Since the self report option available to students nearly 400 forms have been received
- c. Increased complexity
  - i. Food insecurity comes with other needs such as mental health needs. The basic needs coordinator connects student to these resources
- d. Continued opportunities available to leverage internal and external resources

#### 15. Ask for \$102,300

#### 16. Questions

- a. Lets say that the basic needs coordinotr isn't funded what happens?
  - i. If it is not funded we would continue to get the money some way for as long as we can. This work isn't embedded in any one job description on campus. We have been tracking this need since 2014 and is an emergent need that we see continuing in the future. We would struggle to provide these resources and address this needs. Not really a position that can be fulfilled by student workers. Would try to partner with other people to provide these resources. But would really stuggle without it
- b. If we did fund this, then what would happen to the other money that is currently used to fund this?
  - i. Provost and VCSA would take back their money and we would request them to fun other things but most

likely they would take it back and use it according to their needs

- c. What is the revenue and what are the expenditure
  - i. Money received from the state, VCSA, HDH, UCOP, AS for food pantry
  - ii. Expenses : Build out, student workers, operations, money allocated to international students and undocumented students.
  - iii. The money we receive are earmarked for services and programs not for FTEs
  - iv. Zero student services fees is going towards basic needs as of now
- d. Basic needs is addressing a lot of the food insecurity aspect but how are you addressing housing insecurity and financial insecurity?
  - i. Some of the money is ear marked towards housing students in crisis for upto 30 days
  - ii. Emergency housing off campus
  - iii. Building different programs on living of campus and financial literacy
  - iv. Basic Needs Coordinator works closely with Financial aid and scholarship program
  - v. The coordinator works towards connecting student to the different resources on campus
- e. How many students participate regularly?
  - i. 1400 unique visitors
  - ii. 450 are students who are self identifying and reaching out for help.
  - iii. The hub provides a safe space for students to get resources in different ways without the stigma of need insecurity.
- f. If we do not fund this, do you have enough to cover the FTE for next year
  - i. As of now yes but it is not permanent
- g. Do you know how many people are in the CalFresh program currently?

- i. We don't have exact numbers because it is up to the student to disclose whether or not they are in the program
- ii. Graduate Division
  - 1. Student Affairs Case management
    - a. Connect with and assist Students of Concern 1:1
    - b. Collaborate with campus services to provide resources to SOCs
    - c. Train, instructional assistants staff and faculty on supporting SOCs
  - 2. Overview of the Role
    - a. Triage and support Student of Concern
    - b. Collaborate directly with the Assistant Dean of student Affairs, Graduate division
    - c. Provide training to the following stakeholders about graduate students of concern:
      - i. Faculty
      - ii. Staff
      - iii. Instructional Assistants
  - 3. Instructional Assistants Training
    - a. 2018-2019 750 students attended
  - 4. Trends and opportunities
    - a. Increase complexity
    - b. Increased need for consultation and training for new graduate staff and faculty
    - c. Campus goal of 20% graduate students by 2025
    - d. Area of expansion of both campus outreach/training and 1:1 direct service to students
  - 5. Case Example
    - a. Graduate Master Student
      - i. Identified disruptive behavior and had history of mental health concerns
      - ii. Engaged the support and coordination of the following areas
        - 1. Academic department
        - 2. Employee Relations
        - 3. Student Conduct
        - 4. Outside Mental health Providers

5. Behavioral Threat Assessment and Management Team
  6. HDH
  7. UCPD
- iii. Sometimes the student is here for 8 years and every time they get new funding or employment the resource map changes
  - iv. Sometimes if the student cannot fulfill their role as a TA. Then there is a discussion on who will fund the student through what channel so that they can remain a student
6. Request is 1 FTE to support the Graduate Division with case management.
  7. Questions
    - a. Regarding the students of concerns, how are they identified?
      - i. Yes, there are a couple of ways. There is a triton concern line. Majority is connecting with our graduate coordinators. Basic needs assistance forms.
    - b. If a graduate student has an issue, then it goes to the case manager who oversees the other three case managers?
      - i. For the graduate students, all the cases go to April, the assistant dean of graduate affairs. Then there is a decision on whether it needs to go to the case manager.
    - c. How much of your time do you dedicate to direct service providing?
      - i. 20% in the job card. But that is not reflected in the work done. There just isn't the capacity to do all the trainings etc.
      - ii. there used to be some in person trainings and then it was converted to an online module. But it is geared more towards undergraduates and not really towards graduate students.
      - iii. Currently 1 case manager to 96,000 undergraduates and 0.2 case manager to 72,000 graduate students
    - d. Do we have any data that the student of concern training have been effective?

