

### 3-Year Assessment Schedule

AY 2015/16 through 2017/18

**Unit:** International Students & Programs Office (ISPO)

**Instructions** from left to right in the table: 1) List unit outcomes down the left-hand column. 2) List the program(s)/ service(s) that align with each unit outcome. 3) Describe how you will assess each unit outcome. 4) Indicate the academic year and quarter you will assess the unit outcome.

<b>Unit Outcomes</b> Each student participating in ISPO's programs and/or services during academic year 2015–16 will...	<b>Where</b> will you assess the outcome? (List the program(s)/service(s) align with each unit outcome.)	<b>How</b> will you measure the achievement of each outcome?	<b>When</b> will you assess the outcomes? (Indicate the academic year and quarter.)	<b>Who</b> is responsible for disseminating the assessment <b>How &amp; When</b> will it be received/ returned
<b>Unit Outcome 1:</b> register for at least 12 units in fall, winter, and spring quarters	ISPO SEVIS registration and validation	full-time enrollment reports from Data Warehouse extractions	quarterly (after third week)	BF-H will submit to Compliance Assist; DALD will share with campus partners
<b>Unit Outcome 2:</b> obtain authorization from ISPO to drop below 12 units in fall, winter, and spring quarters	ISPO SEVIS registration and validation	reduced course load approvals	quarterly (after third week)	BF-H will submit to Compliance Assist; DALD will share with campus partners
<b>Unit Outcome 3:</b> obtain authorization from ISPO to drop below 12 units in fall, winter, and spring quarters	ISPO SEVIS registration and validation	ISPO SEVIS registration and validation	quarterly (after third week)	BF-H will submit to Compliance Assist; DALD will share with campus partners
<b>Unit Outcome 4:</b> maintain “good” academic status in fall, winter, and spring quarters	ISPO SEVIS registration and validation; Steps to Success	ISPO SEVIS registration and validation; Steps to Success	quarterly (after third week)	BF-H will submit to Compliance Assist; DALD will share with campus partners
<b>Unit Outcome 5:</b> persist (i.e., be retained) in WI16 and SP16 after enrolling in FA15	graduation and retention analytical study	graduation and retention analytical study	quarterly (after third week)	BF-H will submit to Compliance Assist; DALD will share with campus partners
<b>Unit Outcome 6:</b>				