



# PAO Workshop



Public

**Name of Assessment** PAO Workshop

**Project:**

**Name(s) of Person(s)**

**Responsible for**

**Assessment Project:**

Role
Out of State and International Student Outreach Coordinator (Katy Brecht)
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(Unassigned)

**Providing** Muir College

**Department:**

**Other** International Center

**Units/Departments**

**Involved in**

**Assessment Project:**

## Program, Service, or Event Related to Assessment Project

This past summer, Laura Sabin and Katy Brecht were hired as Outreach Coordinators for Out of State and International Students. Specifically, Laura and Katy provide programming and resources to these student populations studying at UC San Diego.

This year UC San Diego welcomed a freshmen class with an increased number of out of state and international students. In order to meet the needs of these students populations, Laura and Katy have been creating programs and events specifically designed for their needs.

As a winter quarter collaboration event, Laura and Katy decided to host a workshop for all out of state students and international students with the Programs Abroad Office (PAO). This event was a way to increase knowledge and information regarding studying abroad, scholarships, and financial aid. Emails, facebook invites, newsletters, and information was sent out to the colleges to recruit for the PAO workshop.

## Assessment Project Description

The following evaluation was completed at the PAO workshop. After eating some awesome Chipotle and a wonderful presentation from some PAO advisors, this evaluation was completed. The purpose of this assessment was to compile a comprehensive review of the PAO workshop.

## Unit/Program Specific Goals and Learning Outcomes

The PAO workshop was developed to assess the following learning outcomes:

- As a result of participating in the PAO workshop, students will be able to indicate one tip or piece of information they learned about studying abroad.
- As a result of participating in the PAO workshop, students will be able to identify one staff member who works in the study abroad office.
- As a result of participating in the PAO workshop, students will be able to explain the next step in their study abroad process.

**Relationship to Student Affairs** Not related to any SALOs

**Learning Outcomes:**

**Assessment Project** 2/1/2013

**Start:**

**Assessment Project** 6/30/2013

**End:**

**Population/Sample**

The population for this assessment project is all of the students who attended the workshop. While this program was targeted for out of state and international students, it is important to note that students from California are always welcome and do typically attend. Overall, 12 students attended the event and 11 evaluations were received.

**Type of Assessment:** Needs assessment, Program/department review

**Other Assessment**

**Type(s):**

**Assessment Methods:** Surveys, Participant Narratives/Journaling

**Other Assessment**

**Method(s):**

**Data Collection Tools**

Each student was given a paper assessment form at the end of the program to fill out. The responses were then collected to be analyzed.

 Week 7 Event Evaluation

**Data Analysis Methods**

Once the evaluations were received the responses were input into a spreadsheet and analyzed accordingly. This consisted of categorizing responses and determining frequency and corresponding percentages associated with the students' responses.

 PAO Event Eval Data

**Presentation of Findings**

Once the data was analyzed, the data was presented in the form of a written report. The report consists of a summary, demographic information, students' actual written responses, correlation with the learning outcomes and changes for future events. The report was sent to our colleagues from the PAO and our direct supervisors.

 PAO Event Evaluation Report

Progress:  100%

## Link Assessment Project in Campus Labs Baseline

Source Name	Project Name
No items to display.	

### Summary of Findings

The following summary compares the learning outcomes with students' responses.

As a result of participating in the PAO workshop, students will be able to indicate one tip or piece of information they learned about studying abroad.

- 100% of respondents or all 11 students were able to explain a requirement, tip, or piece of information learned from this workshop. Many of the responses discussed a better understanding of scholarships and the Global Seminars program.

As a result of participating in the PAO workshop, students will be able to identify one staff member who works in the study abroad office.

- Overall, 73% of respondents were able to identify at least one contact in the PAO Office.

As a result of participating in the PAO workshop, students will be able to explain the next step in their study abroad process.

- Again 100% or 11 students reported that they felt more informed about the study abroad process and 10 of the students were able to express why this information was pertinent to them. Furthermore, 36% of the students recorded a future study abroad program or event that they would be interested in attending.

### Impact of Assessment

After the report is shared with our college supervisors, the information was also shared with the programs abroad office. These findings can then be used to shape future programs.

### Lessons Learned

The following highlights and changes were identified:

Students seemed to find this the most informative workshop that they attended. This is evident in the fact that every student was able to describe something that they learned from the workshop. An overwhelming majority of the students also reported that they appreciated all of the additional scholarship and financial aid opportunities that were presented.

Overall, there was plenty of food and information. Students enjoyed the opportunity to learn about the different study abroad options and the plethora of scholarships available to them. For future workshop events, an ice breaker with student introductions would help connect the presenters with the group.

### Supplemental Information

Last modified 7/29/2013 at 5:23 PM by [Katy Brecht](#)

