Student Fee Advisory Committee
Agenda
Winter Quarter Week 5
Friday, February 10, 2023
Student Services Center 300
Fridays, 3:00-5:00 P.M.
1. Call to Order
    a. 2:59
2. Roll Call
a. Present: Chris, Monet, Jose, Advith, Lanchi, Will, Steven, Linda, Ben, Chase, Vosvi
b. Excused: Gina, Divyanshi
c. Unexcused: Bryan
d. * = voting members, voting members present =
3. Approval of Winter Week 4 Minutes
a. Motion: Steven
b. Second: Chris
c. Results
i. Yay: 7
ii. Nay: 0
iii. Abstain: 1
4. New business
    a. Chase: short meeting today, finishing one last item from last week then talking about subcommittees and question formulation.
    b. SILC expansion and virtual front desk. Wants $41,000 to set up virtual front desk.
        Monet: very eh.
        Steven: Ranked it fairly average. Good: student orgs do a lot on campus and few CSI advisors for over 500 student orgs. Help them get funding, do events, but not sure how much it actually affects all that.
        Chase: Besides being a point of contact for students, why is this a big draw?
        Ben: Having it virtual vs in person, most people don't live on campus so it makes it more accessible to more students.
        Chase: Why is this going to cost $41,000?
        Will: Point of clarification who is intended to staff virtual front desk?
        Steven: Students will staff.
        Chase: Why virtual center and events stuff rolled into one?
        Lanchi: How does virtual desk differ from asking a question to club advisor?
        Chase: Not sure. But student can tell you how to book room, stuff like that. CLub advisor is more getting block on library walk, cooking food advice, but good question.
    c. Writ large interview plan
        Chase: how do you want to do these interviews? Couple core philosophical questions on how to do this. Send questions to them beforehand? Or give general overview of what they'll talk about.
        Steven: Send questions beforehand. Doesn't make sense to have them come in less prepared, will give us more information

Chase: Agree, but counter is how do we know we're getting the most candid response? Tell SFAC what they want to hear? Ensure you get the answer that is useful as opposed to one that was workshopped.

Monet: Ask some of the questions beforehand

Vossvi: give them bullet points of what area to prepare for.

Chase: create way of normalizing it. Standard set of 3-4 questions on depth, breadth, equity. Ask everyone those same questions, in addition, ask a few more questions more specific.

Will: When we're deciding which questions to ask generally, can be specific info we want to know.

Chase: what questions do we ask every sub unit? One bullet point for each areas of evaluation? How is your proposal more impactful than other proposals? What would happen if we partially funded? What would happen if we didn't fund, what's the minimum amount you need to function?

Vossvi: Standard question: how many people attend, how much do you spend per person?

Chase: would add how many unique people? A lot of these are innovation grants, so may not have those metrics.

Advith: Have you add positive response to your events?

Chase: yeah, give us student feedback, survey, even anecdotal evidence. Might run into confirmation bias, but still good to grab that info from people. You will all give presentation on what is the unit, what they want, and is it worth it to fund.

Lanchi: What are consequences if it is not funded? Where else could you get funding?

Ben: Have equity, depth, sort of hitting breadth and impact.

Chase: wants to know why and how they're different from other proposals

Will: What gaps does your proposal fill?

Chase: Subcommittees don't need to argue for proposals, but ability to make strongest argument possible helps to make the best decision. Where do they come from from a philosophical perspective? What's their why for this program existing? For example, Oasis enriches the student experience by improving student's academic success so they can spend time doing other things. Figuring out perspectives of each proposal is very helpful.

Ben: Just ask them what's their why? Might be confusing. Motivation?

Will: With this question do we want to know their philosophy, or what's their approach and best methods?

Chase: Ideally both, but trying to find out why they're doing what they're doing

Jose: Like a mission statement?

Chase: Kinda

Will: Why is your perspective on student life improvements important?

General approval

Chase: Six questions we have: 1. Please send us data on student attendance, unique individuals. 2. Qualitative data on student feedback. 4. How does it fill gaps in student experience? 5. Abstract question on why. 6. How do you plan on marketing this

proposal? From there we can add questions for each unit. Tell them to come prepared for.

Ben: Most proposals are explaining details rather than abstract information. Wanted to keep it initially short, but it might be better to ask more of the same broad questions and specific questions are for explaining what the proposal is.

Chase: Meetings are about 30 minutes long, want to be succinct, let them give presentation.

Margaret: Agrees with asking same subset of questions. Have you considered asking if it is all or none, or if there is flexibility in proposals budget. Second thing, what is your why? Something along those lines might be: how did you come up with this idea? Probably get same response from all units.

Ben: we're calling it innovation grants, want to know how program is innovative.

Chase: Think about narrowing down questions. Merge questions one and two. General sense of attendance, cost, cost per student. Measure of impact, tailor question. What is a good number of questions to ask?

Lanchi: How many questions asked in previous years?

Chase: I would go for 3 questions. Leave time for followups as well. 3 maybe 4.

Will: precedent for how long presentations will be?

Chase: No, but you can set time. Should leave time for questions. Not grill as it sounds combative.

Lanchi: Give them field of questions from general bank, then ask specific ones after.

Chase: Hit consequences if not funded. How'd you come up with this idea?

Jose: gauge a time frame for when it's gonna be implemented, how long it will last. If it's a program, how long will money last? Program cost or maintenance cost?

Chase: Good question, but is probably more program specific.Where is money gonna go, how long will it stick around?

Ben: Broad questions with data, more specific questions, ones that only apply to individual units. In Drive.

Chase: Likes idea of telling them broad questions beforehand, wants more off the cuff real organic genuine how is it innovative, how did you come up with it, etc. Broad questions should be covered in presentations.

Ben: giving them time to prepare on the broad ones, which points to hit on, then in meeting have list of proposal questions. Don't have to come up with as much on the spot, plug in what we have.

Chase: Little bit of choose your own adventure.

d. Subcommittee meetings

CHase: Ideally start next week. Talking with subcommittees, etc.

Ben: Slack channel is empty, not much communication as of yet.

Chase: will ramp up on Monday when full communication is sent out. Setting up meetings. Ideally meetings occur before Wednesday. Ben, Gina, Lanchi sending emails to people asking for money. They will adapt to your schedules. Ideally each subcommittee is giving one presentation a week. Go to councils and get feedback, give 10 minute presentation, what is council's opinion, what is subcommittee's opinion? Have

discussion. Data, talking about it, give ranking. Talk for five minutes, move on to next one. Need to have actual recommendations done by week 5 of Spring, Friday. 12 weeks from now. Between weeks 2,3 and 4 ideally writing. Need to have a big 40 page report in total. Easy if report for each proposal is written. If people can't meet, if two people want to meet in a week, that's fine. As long as it's all done, it's fine.

Ben: deliberate.

Chase: this is the stuffy part, deliberation is much more fun. Should not be that much work if everyone is on top of things. Waiting on full list of contacts from John. Get everyone on Slack, channels for subcommittees. Next week, sending emails out and getting times for people meeting.

Chase: Who here has done their compliance trainings? Do them. Have to do them as stipended individuals.

Ben: If you have another job and have done something similar, it might count but it might not.

Jose: Wait you guys are getting paid? Laughter.

Vossvi: Meeting times for next quarter?

Chase: IF you can't make 2-4 pm Fridays, email me.

5. Announcements
   a.
6. Adjournment
   a. 4:02